

You are hereby summoned to attend a meeting of the **PARISH COUNCIL** to be held in the **HALL ANNEXE** at **AVONCROFT ARTS CENTRE, STOKE HEATH** on **MONDAY 3 DECEMBER 2018** at **7.30pm**

## **AGENDA**

**Please note that this meeting may be recorded by members of the public.**

### **1. Apologies**

To receive apologies and to approve reasons for absence.

### **2. Declarations of Interest**

Councillors are reminded:-

- a) of the need to update their Register of Interests
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature
- c) to declare any Other Disclosable Interest (ODI) in items on the agenda and their nature

*Councillors who have declared a DPI or an ODI which falls within the terms of paragraph 13 of the Code of Conduct must leave the room for the relevant items unless granted a dispensation.*

### **3. Requests for Dispensation**

To consider any written requests from Parish Councillors.

### **4. Presentation**

To consider any written requests from Parish Councillors.

### **5. Adjournment of Meeting to hear from:**

- 1) **Members of the Public** – a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.
- 2) **County Councillor Chris Bloore**
- 3) **District Councillors Malcolm Glass & Mike Thompson.**

### **6. Minutes of the Meeting held on the 5 November 2018 (Copy attached)**

### **7. Urgent Decisions taken since the Council's last meeting**

**8. Planning Applications**

- 1) 18/01383/CUPRIO – Intall Farm, Stoke Pound Lane, Stoke Prior – Notification for Prior Approval for a Proposed Change of Use of Existing Building to 5 Dwellings.
- 2) 18/01423/FUL - Top Lock Cottage, Stoke Pound Lane, Stoke Prior – Removal of conservatory and construction of single storey extension to rear of premises.

**9. Finance**

- 1) To approve the payments for November 2018 **(to be tabled)**
- 2) To receive the Financial Management Statement for November 2018 **(to be tabled)**

**10. Dates of Meetings January 2019 to March 2021 (copy attached)**

**11. Parish Council Elections 2019 (paper attached)**

**12. Provision of Benches etc in Parish**

**13. Revised Standing Orders (copy attached)**

**14. Action Summary (copy attached)**

**15. Diary Commitments**

**16. Correspondence**

To note correspondence received since the Council's last meeting.

**17. Councillors Points of Information and Items for Future Meetings**

**18. Date of Next Meeting**

The Parish Council's next meeting will be held on Monday 7 January 2019 commencing at 7.30pm at the Hall Annexe, Avoncroft Arts Centre, Stoke Heath.

**Neil Gulliver  
Clerk to Stoke Parish Council**

**Parish Council Membership**

**Councillors Peter Williams (Chairman), John Ellis (Vice Chairman), Sue Abel, Diane Brown, Jill Howe, Alyson Jewson, Chris Jewson, Liz Miller, Penny Power, Keith Shakespeare and Dean Smith + 1 vacancy.**

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER, PARISH CLERK OR STAN PETROVIC, ASSISTANT CLERK ON 01527 757190**